



Jacqui Sinnott-Lacey
Chief Operating Officer

52 Derby Street
Ormskirk
West Lancashire
L39 2DF

Tuesday, 17 January 2023

**TO: COUNCILLORS D WESTLEY (CHAIRMAN), I DAVIS (VICE-CHAIRMAN),
N PRYCE-ROBERTS, D WHITTINGTON AND A YATES**

Dear Councillor,

A meeting of the **TAWD VALLEY DEVELOPMENTS SHAREHOLDERS COMMITTEE** will be held in the **CABINET/COMMITTEE ROOM, 52 DERBY STREET, ORMSKIRK L39 2DF** on **WEDNESDAY, 25 JANUARY 2023** at **7.00 PM** at which your attendance is requested.

Yours faithfully

A handwritten signature in black ink, appearing to be 'JSL'.

Jacqui Sinnott-Lacey
Chief Operating Officer

AGENDA
(Open to the Public)

- 1. APOLOGIES**
- 2. MEMBERSHIP OF THE COMMITTEE**
To be apprised of any changes to the membership of the Committee in accordance with Council Procedure Rule 4.
- 3. URGENT BUSINESS**
Note, no other business is permitted unless, by reason of special circumstances, which shall be specified at the meeting, the Chairman is of the opinion that the item(s) should be considered as a matter of urgency.

- 4. DECLARATIONS OF INTEREST** 371 - 372
 If a Member requires advice on Declarations of Interest, he/she is advised to contact the Legal and Democratic Services Manager in advance of the meeting. (For the assistance of members a checklist for use in considering their position on any particular item is included at the end of this agenda sheet).
- 5. MINUTES OF THE PREVIOUS MEETING** 373 - 376
 To receive as a correct record, the minutes of the meeting held on the 27 October 2022.
- 6. WORK PROGRAMME / DATES OF FUTURE MEETINGS** 377 - 378
- 7. EXCLUSION OF PRESS AND PUBLIC**
 It is recommended that members of the press and public be excluded from the meeting during consideration of the following items of business in accordance with Section 100A(4) of the Local Government Act 1972 on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Act and as, in all the circumstances of the case the public interest in maintaining the exemption under Schedule 12A outweighs the public interest in disclosing the information.
- 8. PRESENTATION OF TVDL PIPELINE DEVELOPMENT OPPORTUNITIES** 379 - 402
 To receive a presentation from Mark Kitts – Managing Director Tawd Valley Developments.
- 9. SCHEMES FOR CONSIDERATION OF FUTURE VIABILITY; FLEETWOOD FARM/ MARY VALE** 403 - 412
 To consider an item submitted by the Corporate Director of Transformation, Housing and Resources.
- 10. DRAFT COUNCIL REPORT - TAWD VALLEY DEVELOPMENTS - DRAFT BUSINESS PLAN (TO FOLLOW)**
 To consider the report of the Corporate Director of Transformation, Housing and Resources.
- 11. UPDATE OF PROGRESS ON LOCAL PARTNERSHIP RECOMMENDATIONS** 413 - 422
 To consider an update from the Corporate Director of Transformation, Housing and Resources.

We can provide this document, upon request, on audiotape, in large print, in Braille and in other languages.

FIRE EVACUATION PROCEDURE: Please see attached sheet.

MOBILE PHONES: These should be switched off or to 'silent' at all meetings.

For further information, please contact:-

Jill Ryan on 01695 585017

Or email jill.ryan@westlancs.gov.uk

**FIRE EVACUATION PROCEDURE FOR:
COUNCIL MEETINGS WHERE OFFICERS ARE PRESENT
(52 DERBY STREET, ORMSKIRK)**

PERSON IN CHARGE: Most Senior Officer Present
ZONE WARDEN: Member Services Officer / Lawyer
DOOR WARDEN(S) Usher / Caretaker

IF YOU DISCOVER A FIRE

1. Operate the nearest **FIRE CALL POINT** by breaking the glass.
2. Attack the fire with the extinguishers provided only if you have been trained and it is safe to do so. **Do not** take risks.

ON HEARING THE FIRE ALARM

1. Leave the building via the **NEAREST SAFE EXIT**. **Do not stop** to collect personal belongings.
2. Proceed to the **ASSEMBLY POINT** on the car park and report your presence to the **PERSON IN CHARGE**.
3. **Do NOT** return to the premises until authorised to do so by the **PERSON IN CHARGE**.

NOTES:

Officers are required to direct all visitors regarding these procedures i.e. exit routes and place of assembly.

The only persons not required to report to the Assembly Point are the Door Wardens.

CHECKLIST FOR PERSON IN CHARGE

1. Advise other interested parties present that you are the person in charge in the event of an evacuation.
2. Make yourself familiar with the location of the fire escape routes and inform any interested parties of the escape routes.
3. Make yourself familiar with the location of the assembly point and inform any interested parties of that location.
4. Make yourself familiar with the location of the fire alarm and detection control panel.
5. Ensure that the zone warden and door wardens are aware of their roles and responsibilities.
6. Arrange for a register of attendance to be completed (if considered appropriate / practicable).

IN THE EVENT OF A FIRE, OR THE FIRE ALARM BEING SOUNDED

1. Ensure that the room in which the meeting is being held is cleared of all persons.
2. Evacuate via the nearest safe Fire Exit and proceed to the **ASSEMBLY POINT** in the car park.
3. Delegate a person at the **ASSEMBLY POINT** who will proceed to **HOME CARE LINK** in order to ensure that a back-up call is made to the **FIRE BRIGADE**.
4. Delegate another person to ensure that **DOOR WARDENS** have been posted outside the relevant Fire Exit Doors.

5. Ensure that the **ZONE WARDEN** has reported to you on the results of his checks, **i.e.** that the rooms in use have been cleared of all persons.
6. If an Attendance Register has been taken, take a **ROLL CALL**.
7. Report the results of these checks to the Fire and Rescue Service on arrival and inform them of the location of the **FIRE ALARM CONTROL PANEL**.
8. Authorise return to the building only when it is cleared to do so by the **FIRE AND RESCUE SERVICE OFFICER IN CHARGE**. Inform the **DOOR WARDENS** to allow re-entry to the building.

NOTE:

The Fire Alarm system will automatically call the Fire Brigade. The purpose of the 999 back-up call is to meet a requirement of the Fire Precautions Act to supplement the automatic call.

CHECKLIST FOR ZONE WARDEN

1. Carry out a physical check of the rooms being used for the meeting, including adjacent toilets, kitchen.
2. Ensure that **ALL PERSONS**, both officers and members of the public are made aware of the **FIRE ALERT**.
3. Ensure that **ALL PERSONS** evacuate **IMMEDIATELY**, in accordance with the **FIRE EVACUATION PROCEDURE**.
4. Proceed to the **ASSEMBLY POINT** and report to the **PERSON IN CHARGE** that the rooms within your control have been cleared.
5. Assist the **PERSON IN CHARGE** to discharge their duties.

It is desirable that the **ZONE WARDEN** should be an **OFFICER** who is normally based in this building and is familiar with the layout of the rooms to be checked.

INSTRUCTIONS FOR DOOR WARDENS

1. Stand outside the **FIRE EXIT DOOR(S)**
2. Keep the **FIRE EXIT DOOR SHUT**.
3. Ensure that **NO PERSON**, whether staff or public enters the building until **YOU** are told by the **PERSON IN CHARGE** that it is safe to do so.
4. If anyone attempts to enter the premises, report this to the **PERSON IN CHARGE**.
5. Do not leave the door **UNATTENDED**.

	This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
Contracts	Any contract which is made between the relevant person (or a body in which the relevant person has a beneficial interest) and the relevant authority— (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged.
Land	Any beneficial interest in land which is within the area of the relevant authority.
Licences	Any licence (alone or jointly with others) to occupy land in the area of the relevant authority for a month or longer.
Corporate tenancies	Any tenancy where (to M's knowledge)— (a) the landlord is the relevant authority; and (b) the tenant is a body in which the relevant person has a beneficial interest.
Securities	Any beneficial interest in securities of a body where— (a) that body (to M's knowledge) has a place of business or land in the area of the relevant authority; and (b) either— (i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

"body in which the relevant person has a beneficial interest" means a firm in which the relevant person is a partner or a body corporate of which the relevant person is a director, or in the securities of which the relevant person has a beneficial interest; "director" includes a member of the committee of management of an industrial and provident society;

"land" excludes an easement, servitude, interest or right in or over land which does not carry with it a right for the relevant person (alone or jointly with another) to occupy the land or to receive income; "M" means a member of a relevant authority;

"member" includes a co-opted member; "relevant authority" means the authority of which M is a member;

"relevant period" means the period of 12 months ending with the day on which M gives notice to the Monitoring Officer of a DPI;

"relevant person" means M or M's spouse or civil partner, a person with whom M is living as husband or wife or a person with whom M is living as if they were civil partners;

"securities" means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

'non pecuniary interest' means interests falling within the following descriptions:

- 10.1(1)(i) Any body of which you are a member or in a position of general control or management and to which you are appointed or nominated by your authority;
- (ii) Any body (a) exercising functions of a public nature; (b) directed to charitable purposes; or (c) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union), of which you are a member or in a position of general control or management;
- (iii) Any easement, servitude, interest or right in or over land which does not carry with it a right for you (alone or jointly with another) to occupy the land or to receive income.
- 10.2(2) A decision in relation to that business might reasonably be regarded as affecting your well-being or financial position or the well-being or financial position of a connected person to a greater extent than the majority of other council tax payers, ratepayers or inhabitants of the ward, as the case may be, affected by the decision.

'a connected person' means

- (a) a member of your family or any person with whom you have a close association, or
- (b) any person or body who employs or has appointed such persons, any firm in which they are a partner, or any company of which they are directors;
- (c) any person or body in whom such persons have a beneficial interest in a class of securities exceeding the nominal value of £25,000; or
- (d) any body of a type described in sub-paragraph 10.1(1)(i) or (ii).

'body exercising functions of a public nature' means

Regional and local development agencies, other government agencies, other Councils, public health bodies, council-owned companies exercising public functions, arms length management organisations carrying out housing functions on behalf of your authority, school governing bodies.

A Member with a personal interest who has made an executive decision in relation to that matter must ensure any written statement of that decision records the existence and nature of that interest.

NB Section 21(13) of the LGA 2000 overrides any Code provisions to oblige an executive member to attend an overview and scrutiny meeting to answer questions.

PRESENT:

Councillors: D Westley (Chairman)
I Davis (Vice-Chairman)
M Anderson R Molloy
D Whittington

Officers: Chris Twomey, Corporate Director Transformation, Housing and Resources
James Pierce, Head of Finance, Procurement and Commercial Services
Kay Lovelady, Legal and Democratic Services Manager
Marc Taylor, Investments Project Advisor
Jill Ryan, Principal Democratic Services Officer

22 **APOLOGIES**

There were no apologies received.

23 **MEMBERSHIP OF THE COMMITTEE**

In accordance with Regulatory Procedure Rule No.4, the Committee noted the termination of Councillors N Pryce-Roberts and A Yates and the appointment of Councillors M Anderson and R Molloy for this meeting only, thereby giving effect to the wishes of the Political Groups.

24 **URGENT BUSINESS**

There were no urgent items of business.

25 **DECLARATIONS OF INTEREST**

There were no Declarations of Interest received.

26 **MINUTES OF THE PREVIOUS MEETING**

AGREED: That the minutes of the meeting held on the 28 June 2022 be received as a correct record.

27 **WORK PROGRAMME / DATES OF FUTURE MEETINGS**

Consideration was given to the Committee's Work Programme as set out on page 273 of the Book of Reports.

A discussion ensued on future items that the Committee would like to see included and considered in the Work Programme.

RESOLVED: (A) That the following items be brought back to the next meeting of the Committee

- Update on the local partnership to record all progress made
- Longer term profit forecasts.
- Share the viability of the sites that are available to develop.

(B) That the Senior Democratic Services Officer liaise with the Chairman of the Committee to agree a mutual time and date for the next meeting.

28 **EXCLUSION OF PRESS AND PUBLIC**

RESOLVED: That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph(s) 3 of Part 1 of Schedule 12A of that Act and as, in all the circumstances of the case, the public interest in maintaining the exemption under Schedule 12A outweighs the public interest in disclosing the information.

29 **DRAFT COUNCIL REPORT - TAWD VALLEY DEVELOPMENTS - DRAFT
BUSINESS PLAN**

Consideration was given to the report of the Corporate Director of Housing, Transformation and Resources as contained on pages 275 to 361 of the Book of Reports, the purpose of which was to consider the latest business plan of Tawd Valley Developments Limited (TVDL), which is the Council's wholly owned Development Company. The report sought comments from the Committee before it is presented to Council on the 14 December 2022.

Comments and questions were raised in respect of the following:-

- The unknown financial issues in regard to the Junction 4 Project which was included in the Business Plan.
- Junction 4 was felt to be a commercial development which involved long term financial borrowing and would need approval by Council.
- The timescales of the Business Plan and the individual schemes within it.
- Possibility of Junction 4 remaining in the plan would allow the Council to scrutinise the Scheme.
- Whether the 13 action points in the LP independent review report of TVDL had been actioned in the Business Plan.
- That the business plan was felt to be a dynamic business plan by some members of the Committee which would change and evolve over time.
- A need for a comparison between the building of smaller and larger units on the Junction 4 project.

- Eco friendly schemes.
- Site condition survey and the energy performance standards in respect of Junction 4.
- The Green Shoots Project.
- The potential impact of the Liverpool freeport area on the Junction 4 project.
- In connection with freeports, it was felt important to lobby Government to get parts of West Lancashire included in the freeport area.
- It was felt that the draft Business Plan had plenty of time to grow and adjust moving forward.
- The risks involved with schemes and the information that should be provided to support them.
- That schemes should only be included in the Business Plan if there was certainty of the costs involved.
- Schemes that were for developing on Council owned land were considered to be a definite and should be being considered by Council in December, but the Junction 4 Scheme needed to be taken out of the Business Plan.
- Profit forecasts were discussed.
- Business rates and empty units.
- It was pointed out that the business plan report was seeking permission for TVDL to carry on with the plan as included in the report but that separate Council approval would be required for individual Council schemes to commence.
- Controlling of risks.
- The time plan, the process, and the need to be getting outline planning permission for Junction 4.
- Progress made in local partnership work.
- The number of houses the Council wanted to build and the numbers set out in the Local Plan.
- Whether the Council could obtain land to build houses on.
- Building of houses outside of the West Lancashire Borough.
- Concerns that the loan agreement taken out was not operating on a commercial basis.
- Treasury Management.
- It was felt that a premature Business Plan was going to be presented to Council in December 2022, and that it would be beneficial to bring back to February Council to discuss Housing issues.

RESOLVED: That the draft business plan be agreed with the exception of the Junction 4 project and, that this be transferred to the appendix showing the pipeline of project opportunities..

30 STAFFING RESOURCES IN HOUSING

Consideration was given to the report of the Corporate Director of Housing, Transformation and Resources as contained on pages 363 to 370 of the Book of Reports which set out to provide the Committee with an understanding of the issues affecting the resources within Housing Property Services and the capacity to deliver regeneration works.

Comments and questions were raised in respect of the following:-

- A review of staffing had commenced and would take 3 months to complete.
- The shortage of professional staff.
- The possibility of shared services and what the appetite would be for this.
- It was noted that Lancaster and Wigan had retained housing stock

RESOLVED: That the report be noted.

.....
Chairman

TVD Shareholders Committee Work Programme – January 2023

Date	Items

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

Document is Restricted

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

Document is Restricted

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of the Local Government Act 1972.

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TVDL SHAREHOLDER COMMITTEE: 25th January 2023

Report of: Head of Finance, Procurement and Commercial Services

Contact for further information: Marc Taylor (Ext 5092)
Marc.Taylor@westlancs.gov.uk

SUBJECT: UPDATE ON LOCAL PARTNERSHIPS REVIEW OF TVDL

Wards affected: Borough wide

1.0 PURPOSE OF THE REPORT

1.1 To provide an update on the progress that has been made on implementing the recommendations from the Local Partnerships review of TVDL.

2.0 RECOMMENDATION

2.1 That the update on progress be noted.

3.0 BACKGROUND

3.1 The Council commissioned Local Partnerships LLP to conduct an independent review of the company to provide Members with an independent understanding of the viability of TVDL, the opportunities and risks TVDL presents to the Council, other options to address Members' concerns and, ultimately, to allow Members to make an informed decision as to the future of TVDL.

3.2 The results of the Local Partnerships Review contained 13 recommendations for the consideration of Members and were reported to Council in February 2022. An update on the progress that had been made in implementing these recommendations was then made to Council in July 2022.

4.0 UPDATE

- 4.1 An update on the current position of progress against each of the LP recommendations is contained in Appendix 1. Steady progress is being made to action these points and 10 out of 13 of the recommendations have now been completed.

5.0 RESOURCE AND FINANCIAL IMPLICATIONS

- 5.1 The implementation of the LP recommendations will help to ensure the future financial viability of the company.

6.0 SUSTAINABILITY IMPLICATIONS

- 6.1 The development of new quality homes at an affordable rent and for market sale, will support the Council's vision of being a place of choice to live, work, visit and invest and will contribute to the Council's priorities. It will bring economic activity into the local area including employment and training opportunities.

7.0 RISK ASSESSMENT

- 7.1 The Council provides financial support to TVDL through equity funding and loan funding, and can receive returns in the form of interest on loans and dividends. The proposed new direction for the company should reduce the financial risks of owning TVDL but is also likely to reduce the returns that can be realised.

8.0 HEALTH AND WELLBEING IMPLICATIONS

- 8.1 The quality of an individual's housing can be a major factor in their health and wellbeing. The Development Company will build quality new homes with modern facilities that will provide the necessary environment to promote and support good health and wellbeing.

Background Documents

There are no background documents (as defined in Section 100D(5) of the Local Government Act 1972) to this report.

Equality Impact Assessment

The decision does not have any direct impact on members of the public, employees, elected members and / or stakeholders. Therefore no Equality Impact Assessment is required.

Appendices

Progress on the Independent Review Recommendations on TVDL

APPENDIX - PROGRESS ON THE INDEPENDENT REVIEW RECOMMENDATIONS ON TVDL

Recommendation	Progress	Responsible Officer	Status
<p>[1] The Council should clarify the rationale for the retention of the company, including the role that the company should have, in developing sites outside of the Borough, with a full understanding of the potential risks involved. (See also recommendation 8)</p>	<p>The future direction of the Company was agreed at the Council meeting in July 2022. Going forward its key aim will be to seek to develop sites within West Lancashire with the fundamental aim of supporting the housing and economic needs of the residents of the borough whilst making financial returns for its shareholder, the Council, and only undertaking work in adjacent boroughs for other Local Authorities or Registered Providers.</p>	<p>Chief Operating Officer</p>	<p>Completed</p>
<p>[2] TVDL should review the fee being charged to the HRA for development services, to ensure it accurately corresponds to the costs it incurs in delivering those services. Without a job recording system, it is not possible to accurately determine how staff time has been spent between HRA and open market housing development. For the Council to preserve the integrity of the principles of the HRA and assuming the intention is to continue to use the company to develop housing for its HRA then such a recording system will need to be introduced.</p>	<p>It was agreed at the Council meeting in July 2022 that TVDL would charge the Council a development fee for any future schemes based on cost recovery without a profit margin. TVDL has put in place a time recording system to facilitate this process.</p>	<p>S.151 Officer</p>	<p>Completed</p>

<p>[3] The targeted development of a viable, deliverable pipeline of new properties should be a high priority for TVDL and for the Council. While it is recognised that there may be a certain degree of uncertainty around some longer term opportunities, the Council should not approve business plans in future unless, and until, it is satisfied that all elements of the business plan are clearly identified, appropriate to its requirements, financially viable and deliverable.</p>	<p>A pipeline of potential future schemes will be presented to the TVDL Shareholder Committee in January 2023.</p>	<p>S.151 Officer</p>	<p>In progress</p>
<p>[4] The Council should establish the structures and mechanisms, and develop its housing market insight, to ensure that there is clearer alignment, where it is appropriate to do so, between the Borough's housing need, the Council's objectives, and the work of TVDL.</p>	<p>The TVDL Business Planning process now gives specific consideration to the Borough's housing and economic needs.</p>	<p>Head of Housing & Regulatory Services</p>	<p>Completed</p>
<p>[5] TVDL should review and amend its accounting policies for revenue recognition and stock to make them appropriate for the activity they are engaged in.</p>	<p>The TVDL Board have approved an update to its accounting policies, and these will be used for its 2022-23 accounts subject to any comments from its external auditors.</p>	<p>S.151 Officer</p>	<p>Completed</p>
<p>[6] The Council and the company should review the financing structure of the company and the process for extending debt and equity support to it. We are aware that there is a gateway process in place which is designed to control the commitment of company resources to individual projects as they progress through the development lifecycle. The source of project funding as well as the quantum</p>	<p>New arrangements for debt and equity were agreed at the Council meeting in July 2022. It is not expected that any further equity funding will be provided to the company and a new approach on managing loans will lead to a lower level of borrowing.</p>	<p>S.151 Officer</p>	<p>Completed</p>

<p>should be assessed at these gateway stages with approval processes updated as part of the governance recommendations made later in this report.</p>			
<p>[7] The Council needs to reappraise its risk appetite for commercial housing development in the light of the changing economic climate and the geographic restrictions that the new Prudential Code is likely to bring. This appraisal should include an assessment of the pipeline potential that exists for open market housing development within West Lancashire as well as consideration of other Council housing and non-housing development opportunities that may be open to the company.</p>	<p>It was agreed at Council in July 2022 that commercial housing development would be contained within West Lancashire's boundaries.</p> <p>A pipeline of potential future schemes will be presented to the TVDL Shareholder Committee in January 2023.</p>	<p>S.151 Officer</p>	<p>In progress</p>
<p>[8] The Council should review the decisions that can only be made by the shareholder at full council to improve the ability of TVDL to progress developments in a timely manner</p>	<p>Members have approved the establishment of a new TVDL Shareholders Committee with clearly defined terms of reference following consideration of the LP report.</p>	<p>Monitoring Officer</p>	<p>Completed</p>
<p>[9] The Council should review the purpose and role of the Officer's Working Group and wider engagement with TVDL in order to clarify and strengthen its roles as critical friend and enabler to TVDL</p>	<p>The purpose of this Group has been reviewed and updated. Details on the new approach and the terms of reference for the Group are included in Appendix 4 of the new TVDL Business Plan.</p>	<p>Monitoring Officer</p>	<p>Completed</p>

<p>[10] Consider the delegation of certain reserved matters to a sub-committee of the Council (a members Shareholder Committee) in order to speed up decision making and enable more transparent scrutiny of TVDL. This forum could potentially replace the Shareholders Cabinet Working Group and its refreshed terms of reference include:</p> <ul style="list-style-type: none"> • Oversight of decisions requiring approval by the Council, such as business plan approval • A mechanism to communicate the shareholders' views to TVDL • A means to evaluate the effectiveness of the TVDL board and the delivery of performance against strategic objectives and the business plan • An articulation of what success looks like in terms of achieving social/ economic outcomes and/or financial performance • A holistic review of risk to the council offered by TVDL activities 	<p>Members have approved the establishment of a new TVDL Shareholders Committee with clearly defined terms of reference following consideration of the LP report.</p>	<p>Monitoring Officer</p>	<p>Completed</p>
<p>[11] Establish a clear client (shareholder) officer role (reporting to the Chief Operating officer), potentially through the establishment of a Shareholder Board. Any officers involved in the shareholder role should not be on the TVDL Board.</p>	<p>A review of the new governance arrangements will be undertaken in due course before assessing whether any further development is required in this area.</p>	<p>Monitoring Officer</p>	<p>Not yet due</p>

<p>[12] The Council should consider removing the S151 Officer from the board and placing the Section 151 officer into a shareholder role (for example as a Shareholder Board member). This may in turn require the TVDL board to strengthen its finance capability. It would be appropriate for the Corporate Director of Transformation and Resources to remain on the Board if his council role does not involve oversight of TVDL.</p>	<p>The S151 Officer has resigned from the Board, and has been replaced by the Deputy S151 Officer.</p>	<p>Monitoring Officer</p>	<p>Completed</p>
<p>[13] The Council should only consider appointing an elected member(s) to the board of it is clear that they can bring specific skills and qualifications which are needed by TVDL (rather than by virtue of the fact that they are elected members) and that there is no potential for a conflict of interest arising.</p>	<p>It was resolved that a response to this recommendation was not required at the TVD Shareholders Committee on 28th March 2022</p>	<p>Monitoring Officer</p>	<p>Completed</p>

